

DONEGAL VOLUNTEER CORPS

Request form for Volunteer Corps (P1)

Organisation Name:			
Address:			
Company Registration Number or Charitable Status Number or Tax Registered Number:			
Main contact in organisation:			
Phone Number:		Mobile Number:	
Web address:		Primary e-mail:	
Project Co-ordinator Name & Address The name of the person who will serve as the co-ordinator of the Corps for the project.			
Phone Number		Mobile Number	
e-mail			
Give a brief description of the work of your organisation:			
Give a description of the work/project which you wish to engage the Volunteer Corps in: (Please use extra sheets, and attach any other background information which may be relevant)			
What is the date and time of your event? (Please note, when adding a time and date, you will need to consider the time you need before the event to brief the Corps on the work they will be doing)			

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Donegal Volunteer Centre, Kilashulan Court, Port Road, Letterkenny, Co. Donegal. (074)912 6740

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Request form for Volunteer Corps (P2)

Will the work involved be purely for not-for-profit purposes?	
Is the site accessible to people with a disability?	
Is there a minimum age commitment? If yes - please indicate.	
Does your organisation support equal opportunities?	
Will the volunteer be covered by your insurance? Insurance Company Name & Policy No.	
Please note - it is a requirement that all organisations requesting the services of the Donegal Volunteer Corps would have adequate insurance to cover the involvement of the Corps. Normally, public liability insurance will cover such events but please check with your insurers. Donegal Volunteer Centre will not accept any liability out of claims arising from the Corps being involved in a public event.	
Are there any other comments/questions you wish to make or ask. Comments/Questions.	
We hereby affirm that this application contains no wilful misrepresentations or falsifications and that this information given by us is true and complete to the best of our knowledge and belief. We are aware that should investigation at any time disclose any misrepresentation or falsification, our application will be disapproved and further requests for the assistance of Donegal Volunteer Corps will not be forthcoming. We also affirm that our organisation will take responsibility for supporting and supervising the volunteer corps for the project that they are undertaking and for providing any materials that will be required on the day of the event/project.	
Signature	Role in Organisation: (Chair, Secretary etc)
Signature	Role in Organisation: (Chair, Secretary etc)
Date	

Please return your completed form to the address below:

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